



Approved Minutes

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, June 1, 2021
6:00pm Regular Council Meeting

Mayor Hill called the meeting to order at 6:00 P.M.

ROLL CALL: Present: Mayor Hill; Councilwoman Denis; Councilman Stack; Councilman McDaniel; Clerk/Treasurer-Lori Yarbrough; Public Works-Anthony Brandt. Not Present: Caitlin Kling, Attorney; Rand Wichman, City Planner; Council seat #1- Vacant.

ACTION ITEMS: Mayor Bill Hill to make an appointment of the vacant Council Seat #1.

1) APPROVAL/CONFIRMATION by the Council for the Appointment of Steve Cutaiar for the vacant Seat #1. Motion by Stack to approve the mayor's appointment of Steve Cutaiar for Council Seat #1. He will fill this vacant seat until January 2022, replacing Pam Baldwin; with this seat up for election this November 2021, for a 2-year term. *DISCUSSION All in favor-none opposed. Motion passed. ACTION ITEM

Mayor Hill then administered the Oath of Office for Stephen Cutaiar, Councilman Seat #1.

REPORTS:

Public Works – Anthony submitted April written report and the Council did not have any questions.

ACTION ITEMS:

1) APPROVAL OF THE May 18th REGULAR MEETING MINUTES: Motion by McDaniel, that we approve the last regular meeting on the 18th, minutes without amendments. *DISCUSSION All in favor-none opposed. Motion passed. ACTION ITEM

2) APPROVAL OF BILLS & NNAC Change Order Request #3, AS SUBMITTED: Motion by Stack, that we approve paying May/June bills and the NNAC Change Order Request #3 as submitted without amendments. *DISCUSSION-All in favor-none opposed. Motion passed. ACTION ITEM

3) DISCUSSION/APPROVAL of the Order of Decision in the matter of the application of, Case # S21-01, Forestbrook LLC for Preliminary Subdivision Plat Approval in the Residential Zone The subdivision is called Colton Acres. Motion by Denis, to approve the Order of Decision as submitted for the Colton Acres Subdivision. *DISCUSSION Roll Call: McDaniel-yes; Stack-yes; Denis-yes; Cutaiar-yes. Motion passed. ACTION ITEM

PRESENTATION by the Timberlake Fire District- Commissioner, Rudy Rudebaugh and Anne Wescott with Galena Consulting regarding the Impact Fee Ordinance: Rudy introduced Anne Wescott who then highlighted, through a PowerPoint, what the Impact Fee Ordinances purpose is and how the Fire District hopes that the City will consider working with them towards such an ordinance. It

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basically allows for new growth to pay their share into the existing infrastructure. She discussed growth's impact on their level of service provided by the fire district and ways they can help maintain their level of service. She identified what impact fees are and information on the Idaho code statutes that allow for this and finally the study methodology. Impact fees are the equitable way to address growth and can only be used for capital projects and often in a proportional share, the study will need updated every 5 years. After the council and staff asked a few additional questions, the following motion was made:

4) DISCUSSION/APPROVAL of Resolution 2021-06 a Joint Development Impact Fee Advisory Committee Resolution - Motion by Cutaiar, to approve Resolution 2021-06 the Joint Development Impact Fee Advisory Committee Resolution with the changed just discussed in the membership area, Section 1.03. *DISCUSSION Roll Call: McDaniel-yes; Stack-yes; Denis-yes; Cutaiar-yes. Motion passed. ACTION ITEM

5) DISCUSSION/APPROVAL Regarding Handling the Older Part, Sections: A, B, C, D & E, of the Mountain View Cemetery Plots. Staff to discuss and share, they are looking for a decision or direction on how to handle things in the older sections of the cemetery. **Motion by Denis, to approve we assume that in the older sections, anything other than New Blocks A (Vets) & B when a plot reads at the ¼ means there can be only up to 2 people in each plot and that each plot number has 8 plots.** *DISCUSSION – Since no-one is sure, records are not clear, we hear various beliefs when talking with citizens, if plots being sold back then were for 2, 4, 6 or 8 people. For lack of finding anything in writing and the cemetery deeds not specifying staff needs to know how to handle calls asking how many we can put in that plot.... way back when. Today a plot being sold can only hold up to people (1 full casket and 1 cremation; or 2 cremations; exception is an infant child not older than 1 year.) Staff will always caution anyone presenting to be placed in any of the older sections (A, B, C, D, & E) that we cannot be 100% sure. **Roll Call: Stack-yes; Denis-yes; Cutaiar-yes; McDaniel-yes. Motion passed. ACTION ITEM**

6) DISCUSSION/APPROVAL to purchase benches for the park, as the IPAN Grant was approved. Motion by McDaniel, to approve we the purchase of park benches, not to exceed \$5,000.00; understanding \$4,200.00 will be coming from the IPAN grant we have been awarded. DISCUSSION Roll Call: McDaniel-yes; Stack-yes; Denis-yes; Cutaiar-yes. **Motion passed. ACTION ITEM**

PUBLIC COMMENTS: Jeanette Kramer – Asked 1) With regards to the Order of Decision for Colton Acres Subdivision- wanting some clarification to her, what was meant by when or if a traffic study was to be conducted, and some clarification on sewer. 2) Regarding the Fire Impact study, why is the cost of construction being used calculated? The state statute dictates how the fees can be calculated.

ANNOUNCEMENTS City Council- Denis wanted to hear about the food give. / **Mayor-none / Staff-Lori** 1) Lori and Tanya both gone no clerk or deputy on June 15th, Caitlin will take minutes. 2) She asked about the next budget workshop- all agreed to meet at 5:00pm before the July 6th council meeting. Anthony- Shared that the Timberlake High School did have their 1st Community Service Day on May 28th. There were about 20-25 kids who spent several hours raking the cemetery and pine needles, and trash pick-up around the park.

ADJOURNMENT at 7:49pm

ATTEST:



Lori Yarbrough, City Clerk/Treasurer



Bill Hill, Mayor

Approved at Council on 6/15/2021